

# CRISP COUNTY BOARD OF ASSESSORS

Minutes of the meeting held on  
**Wednesday, DECEMBER 6, 2023 at 8:00 AM**  
in the Board of Commissioners Conference Room

## **Call to Order**

Chairman, Dravian McGill Sr., called the meeting to order at 8:04 AM.

**Quorum.** A quorum was declared present based on the presence of the following Board members: Arthur Parker, Dravian McGill, Sr., William Turner, Frank Posey & Brenda D. Booth.

## **Also, Present**

Chief Appraiser Sean Sammons and Jaime Bolden

**Approval of Minutes** – The minutes of the Board meeting conducted on November 1st, 2023 were presented. A motion to approve the minutes as prepared was made by Ms. Booth and seconded by Mr. Parker, motion carried.

## **Appeals**

**Motor Vehicle** – Mr. Sammons presented 7 motor vehicle appeals for Board approval. A motion was made to approve the motor vehicle appeals by Mr. Parker. The motion was seconded by Mr. Posey, motion carried.

**Personal Property** – An update was given on the schedule of 3 Certified Hearing Officer appeals.

**Real Property** – Mr. Sammons presented 36 appeal waivers for Board approval. Mr. Parker made a motion to approve. Ms. Booth seconded. Motion carried. Mr. Sammons presented 26 30-day change notices to be mailed. Mr. Parker made a motion to approve the changes and notices, Mr. Turner seconded. Motion carried. Mr. Sammons presented 49 no-change notices to be mailed and forwarded to the appeal administrator. Mr. Turner made a motion to approve. Mr. Parker seconded. Motion carried. Mr. Sammons presented 3 CUVA applications in lieu of appeal for approval. Mr. Posey made a motion to approve. Ms. Booth seconded. Motion carried. Mr. Sammons presented the appeal of Parcel 001G-018 per special request. Mr. Turner motioned to forward the appeal to the appeal administrator. Mr. Posey seconded. Motion carried.

**Nondisclosure Property Request** – Mr. Sammons presented one Nondisclosure Property Request. The motion was made by Mr. Parker and seconded by Mr. Posey. Motion carried.

**Public Utilities Notices** - Mr. Sammons made a recommendation to the Board to approve the Public Utility assessment notices at 40% given the office's satisfactory DOAA Sales Ratio between the acceptable range. A motion was made by Mr. Turner to set the assessment ratio at 40% and mail the notices. It was seconded by Mr. Parker, motion carried.

**Personal Property Audit Selection** – Ms. Bolden presented to the Board a list of personal property accounts that were selected to be audited. Mr. Posey made a motion to accept the audit list and it was seconded by Mr. Turner. Motion carried.

**Education Update** – Mr. Sammons updated the Board of the staff and Board's education status and future requirements.

**Adjournment**

There being no further business to come before the Board, Mr. Posey made a motion to adjourn, and a second was made by Mrs. Booth. The motion carried and the meeting adjourned at 8:44 AM.

Respectfully submitted,

Jaime Bolden, Board Secretary